

Workplace Performance Record

Unit/s of Competency UEENEE1125A 'Provide solutions to fluid circuit operations' & UEENEE1126A 'Provide solutions to pneumatic-hydraulic system operations'			
Trainee Name	Workplace		
Workplace Supervisor	Best time to contact supervisor		
Supervisor contact Phone number			
Supervisor: Please read the following and discuss with the trainee. Please only check the items that the trainee has actually completed under your supervision. The trainee should have been able to complete the task with minimal supervision and it should be to the site standards.	Trainee: Please read the following and write examples of the work you have done which show these competencies. Put an example for Hydraulic systems AND example for Pneumatic systems for each item. More room is available at the bottom of this form. Complete one form for each supervisor.		
UEENEE1125A 'Prepare to provide solutions to fluid circuit operations' & UEENEE1126A 'Prepare to provide solutions to pneumatic-hydraulic system operations'			
Performance Criteria – Does the employee	Yes	No	Work Examples (Trainee to complete)
1.1 OHS procedures for a given work area are identified, obtained and understood.	<input type="checkbox"/>	<input type="checkbox"/>	
1.2 OHS risk control work preparation measures and procedures are followed.	<input type="checkbox"/>	<input type="checkbox"/>	
1.3 The nature of the circuits(s) problem is obtained from documentation or from work supervisor to establish the scope of work to be undertaken.	<input type="checkbox"/>	<input type="checkbox"/>	
1.4 Advice is sought from the work supervisor to ensure the work is coordinated effectively with others.	<input type="checkbox"/>	<input type="checkbox"/>	
1.5 Sources of materials that may be required for the work are established in accordance with established procedures.	<input type="checkbox"/>	<input type="checkbox"/>	
1.6 Tools, equipment and testing devices needed to carry out the work are obtained and checked for correct operation and safety	<input type="checkbox"/>	<input type="checkbox"/>	

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UEENEEI125A 'Provide solutions to fluid circuit operations' & UEENEEI126A 'Provide solutions to pneumatic-hydraulic system operations'			
Performance Criteria – Does the employee	Yes	No	Work Examples (Trainee to complete)
2.1 OHS risk control work measures and procedures are followed.	<input type="checkbox"/>	<input type="checkbox"/>	
2.2 The need to test or measure active systems is determined in strict accordance with OHS requirements and when necessary conducted within established safety procedures	<input type="checkbox"/>	<input type="checkbox"/>	
2.3 Systems are checked as being isolated where necessary in strict accordance OHS requirements and procedures	<input type="checkbox"/>	<input type="checkbox"/>	
2.4 Established methods are used for solving system problems from measure and calculated values, as they apply to pneumatic/hydraulic circuits.	<input type="checkbox"/>	<input type="checkbox"/>	
2.5 Unexpected situations are dealt with safely and with the approval of an authorised person.	<input type="checkbox"/>	<input type="checkbox"/>	
2.6 Problems are solved without damage to apparatus, circuits, the surrounding environment or services and using sustainable energy practices with the minimum waste and rework.	<input type="checkbox"/>	<input type="checkbox"/>	
Complete work and document solutions to discovered problem			
3.1 OHS work completion risk control measures and procedures are followed.	Yes	No	
3.2 Work site is cleaned and made safe in accordance with established procedures.	<input type="checkbox"/>	<input type="checkbox"/>	
3.3 Justification for solutions used to solve system problems is documented.	<input type="checkbox"/>	<input type="checkbox"/>	
3.4 Work completion is documented and appropriate person(s) notified in accordance with established procedures.	<input type="checkbox"/>	<input type="checkbox"/>	
Signed By Workplace Supervisor	Date		
Comments:			
Please return with copies of any relevant qualification / trade certificates etc.			

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